

**REVISED PROCEEDINGS OF THE PRINCIPAL: GOVERNMENT DEGREE COLLEGE  
RAMACHANDRAPURAM**

**PRESENT: Dr. K.C. SATHYA LATHA, M.Sc., M.Phil, Ph.D.**

**Procs RC No 444-(I) Department In Charges & College Committees in 2023-24 Date: 30.09.2023**

Sub: Government Degree College, Ramachandrapuram-Constitution of the  
Department In charge & College Committees-for the year of 2023-24-Regarding.

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**ORDER:**

The Principal is pleased to constitute the following Department In charges & College Committees for the academic year 2023-24 to carry out the various academic, curricular, co-curricular, extra-curricular and extension activities.

**Department In charges**

<b>S No.</b>	<b>Name of the Department</b>	<b>In charges of the Department</b>	<b>Designation</b>
1.	Mathematics	Ms. Y. Padmaja	Lec. in Mathematics
2.	Physics	Dr K. Sreenu	Lec. in Physics
3.	Chemistry	Sri N. Rajendra Prasad	Lec. in Chemistry
4.	Botany	Smt. P. Sara	Lec. in Botany
5.	Zoology	Dr. N. Sreenivas	Lec. in Zoology
6.	Computer science	Sri R. Venkateswarulu	Lec. in Commerce
7.	History	Smt. MD. Shahazadi Begum	Lec. in English
8.	Economics	Sri. D. Bala Narasimhulu	Lec. in Economics
9.	Politics	Dr N. Lakshmi	Lec. in English
10.	English	Dr N. Lakshmi	Lec. in English
11.	Telugu	Dr N. Venkata Ramana	Lec. in Hindi
12.	Hindi	Dr N. Venkata Ramana	Lec. in Hindi
13.	Physical education	Sri B. Venkata Vidya Sagar	Lec. Library Science
14.	Library Science	Sri B. Venkata Vidya Sagar	Lec. Library Science
15.	Commerce	Sri R. Venkateswarulu	Lec. in Commerce
16.	Computer Applications	Dr. K.V. Sobha Rani	Lec. in Computer Applications
17.	Computer Science	Dr. K.V. Sobha Rani	Lec. in Computer Applications

**Committees**

**1. Academic Council**

1.	Sri Dr N. Lakshmi	Lec. in English	Convener
2.	Ms Y. Padmaja	Lec. in Mathematics	Member
3.	Dr. N. Venkata Ramana	Lec. in Hindi	Member
4.	Sri R. Venkateswarulu	Lec. in Commerce	Member
5.	Dr K.V. Sobha Rani	Lec. in Computer Applications	Member
6.	Smt P. Sara	Lec. in Botany	Member
7.	Sri D. Bala Narasimhulu	Lec. in Economics	Member
8.	Dr. N. Sujatha	Con. Lec. in Telugu	Member
9	Ms, B. Navya (8125525557)	I B.A., Economics	Student Member
10.	Ms. P. Koya Durga Bhavani (9063150944)	II B. Com GEN	Student Member

## **2. Admissions Committee**

1.	Dr. N. Sreenivas	Lec. in Zoology	Convener
2.	Dr. N. Venkata Ramana	Lec. in Hindi	Member
3.	Ms. Y. Padmaja	Lec. in Mathematics	Member
4.	Sri K. Rajendra Prasad	Lec. in Chemistry	Member
5.	Dr.S Ramajaneyulu	Lec.in Economics	Member
6.	Sri R. Venkateswarulu	Lec. in Commerce	Member
7.	Sri K. Timothy	Cont. Lec. in Zoology	Member
8.	Mr. P Nanada Kesava (9347505576)	II B. Com GEN	Student Member
9.	Mr. B. Venkata Kowshik (7671880252)	II MPCs	Student Member
10.	Sri T. Shyam Kumar	Senior Assistant	Member
11.	Sri. KVRJ Swaroop	Junior Assistant	Member
12.	Smt. M. Chitti Rani	Record Assistant	Member

### 3. Anti-Ragging Committee

1.	Sri K. Rajendra Prasad	Lec. in Chemistry	Convener
2.	Dr N. Venkata Ramana	Lec. in Hindi	Member
3.	Sri B.V.V. Sagar	Lec. in Lib. Science	Member
4.	Smt.V. Geetha	Lec.in Chemistry	Member
5.	N. Veerababu	Guest Lec. in Phy. Edn	Member
6.	Mr. B. Manohar (6304144063)	I B.Sc., Aquaculture	Student Member
7.	Ms. B. Navya (8125525557)	I B.A., Economics	Student Member

### 4. Attendance Committee

1.	Smt P. Sara	Lec. in Botany	Convener
2.	Sri. K. Rajendra Prasad	Lec. in Chemistry	Member
3.	Dr.K. Sreenu	Lec. in Physics	Member
4.	Sri R. Venkateswarulu	Lec.in Commerce	Member
5.	Dr. N. Sujatha	Con.Lec.in Telugu	Member
6.	A.D.V. R Prasad (7013503611)	II BCOM CA	Student Member
7.	B. Lakshmi Bhavani (6304077617)	I B.Sc., Botany	Student Member
8.	Smt. B. Pushpavthi	Store Keeper	Member
9.	Smt. M. Chitti Rani	Record Assistant	Member

### 5. Biometric & AISHE Data

1.	Sri T. Srinivasa Reddy	Lec. Mathematics	Convener
2.	Dr.K.V. Sobha Rani	Lec.Com Applications	Member
3.	Sri K. Timothy	Cont. Lec. Zoology	Member
4.	Sri R.N Raghu Ram	Cont. Lec. in Computer Science	Member
5.	Smt. P Madhulatha	Cont. Lec.t in Chemistry	Member
6.	Sri. K. Ravi Babu	Cont. Lec. in Political Science	Member
7	Mr.K. Arun Kumar (7386626277)	I B. Com GEN	Student Member
8	Mr.B.R. Vinay (9347904890)	I B.Sc., (Botany)	Student Member
9.	Sri K V R J Swaroop	Junior Assistant	Member

## 6. CIA COMMITTEE

1.	Kum.Y. Padmaja	Lec.in Mathematics	Convener
2.	Dr. N. Sreenivas	Lec.in Zoology	Member
3.	Smt MD. Shahazadi Begum	Lec. in English	Member
4.	Smt P Sara	Lec.in Botany	Member
5.	Smt V. Geetha	Lec.in Chemistry	Member
6.	Smt P. Madhu Latha	Con. Lec. in Chemistry	Member
7.	Dr.N. Sujatha	Con. Lec. In Telugu	Member
8.	Sri. K. Timothy	Con. Lec. Zoology	Member
9.	Smt. D. Pragna	Laboratory Assistant	Member

## 7. Cultural Activities

1.	Dr N. Sujatha	Con. Lec. in Telugu	Convener
2.	Smt Md. Shahazadi Begum	Lec.in English	Member
3.	Smt G. Susheela	Lec. in Chemistry	Member
4.	Sri G. Simhachalam	Guest. Lec. in Telugu	Member
5.	Mr.B.R. Vinay (9347904890)	I B.Sc., (Botany)	Student Member
6.	Ms. N. Ramya Sree (7661990955)	I B.Sc., Botany	Student Member

## 8. Discipline

1.	Dr. N.V. Ramana	Lec. in Hindi	Convener
2.	Sri. K. Rajendra Prasad	Lec. in Chemistry	Member
3.	Dr K. Sreenu	Lec. in Physics	Member
4.	Sri D. Bala Narasimhulu	Lec. in Economics	Member
5.	Sri R. Venkateswarulu	Lec. in Commerce	Member
6.	Sri. B.V.V. Sagar	Lec.in Lib Science	Member
7.	Sri K. Timothy	Cont. Lec. in Zoology	Member
8.	Smt. P. MadhuLatha	Cont. Lec. in Chemistry	Member
9.	Sri N. Veera Babu	Guest. Lec. Physical Education	Member
10.	Y. Subrahmanyam (9491911107)	II.M.P.Cs	Student Member
11.	G. Durga Markandeyulu (8897718101)	II.M.P.Cs	Student Member
12.	Sri K V R J Swaroop	Junior Assistant	Member

## 9.DRC / NRC

1.	Sri T. Srinivasa Reddy	Lec.in Mathematics	Convener
2.	Dr. N. Venkata Ramana	Lec.in Hindi	Member
3.	Dr. K.V. Sobha Rani	Lec.in Comp App	Member
4.	Smt. P. Sara	Lec. in Botany	Member

## 10. ECO Club Committee

1.	Smt. P. Sara	Lec. in Botany	Convener
2.	Sri K. Rajendra Prasad	Lec.in Chemistry	Member
3.	Dr. S. Ramanajaneyulu	Lec. in Economics	Member
4.	Sri R. Venkateswarulu	Lec. in Commerce	Member
5.	Dr. N. Sujatha	Con.Lec.in Telugu	Member
6.	Y. Subrahmanyam (9491911107)	II.M.P. Cs	Student Member
7.	G. Durga Markandeyulu (8897718101)	II.M.P. Cs	Student Member

## 11. Examinations Committee

1.	Sri T. Srinivas Reddy	Lec.in Mathematics	Convener
2.	Sri K. Timothy	Cont. Lec. in Zoology	Member
3.	Smt P. Madhu Latha	Cont. Lec.in Chemistry	Member
4.	Sri G.S. DurgaRao	Guest.Lec.in Commerce	Member
5.	Smt. V. Meena Kumari	Guest.Lec.in Botany	Member
6.	Sri G. Simhachalam	Guest Lec.in Telugu	Member
7.	Sri P. Konda Babu	Laboratory Assistant	Member
8.	Mr. Y. Ravi Kumar	Herbarium Keeper	Member

## 12.FRS

1.	Dr.N. Sreenivas	Lec.in Zoology	Convener
2.	Dr. K. Sreenu	Lec.in Physics	Member
3.	Smt P.Madhu Latha	Cont.Lec.in Chemistry	Member
4.	Sri. R.N. Raghu Ram	Cont. Lec.in Comp. Science	Member
5.	Mr. B. Venkata Kowshik (7671880252)	II MPCs	Student Member
6.	Mr. R. Maheswara Rao (7995274831)	II B. Com Gen	Student Member
7.	Sri K V R J Swaroop	Junior Asst	Member
8.	Smt. M. Chitti Rani	Record Assistant	Member

## 13.Greviance Redressal Committee

1.	Dr. N. V. Ramana	Lec.in Hindi	Convener
2.	Kum Y. Padmaja	Lec.in Mathematics	Member
3.	Sri. R. Venkateswarulu	Lec.in Commerce	Member

4.	Sri. K. Rajendra Prasad	Lec.in Chemistry	Member
5.	Smt. V. Geetha	Lec.in Chemistry	Member
6.	Sri. K. Tomothy	C.Lec.in Zoology	Member
7.	Sri K V R J Swaroop	Junior Asst	Member
8.	Mr. R. Maheswara Rao (7995274831)	II B. Com Gen	Student Member
9.	Mr. Y. Subrahmanayam (9491911107)	II M.P.C	Student Member

#### **14. Institutional Corporate Social Responsibility Committee**

1.	Sri R. Venkateswarulu	Lec. in Commerce	Convener
2.	Dr.S. Ramanjaneyulu	Lec.in Economics	Member
3.	Dr. N. Venkata Ramana	Lec.in Hindi	Member
4.	Sri B. Venkata Vidya Sagar	Lec. in Library Science	Member
5.	Smt G. Susheela	Lec. in Chemistry	Member
6.	Dr. N. Sreenivas	Lec.in Zoology	Member
7.	Sri P. Konda Bau	Laboratory Assistant	Member

#### **15. Inclusive Centre**

S. No	Name of the Representative	Designation	Position
1	Dr.K. C. Sathya Latha	Principal	Convenor
<b>1 Teaching Staff- 5 Members counsellors -3</b>			
1	Smt. P. Sara	Lec. in Botany	Member
2	Dr N. Sujatha	Cont. Lec. in Telugu	Member
3	Sri. R. Venkateswarulu	Lec. in Commerce	Member
<b>Supported Lecturers-2</b>			
1	Sri. K. Ravi Babu	Con. Lec. in Politics	Member
2	Sri. K Timothy	Con. Lec. in Zoology	Member
3	Smt P. Madhu Latha	Con. Lec. in Chemistry	Member
4	Ms. P. Koya Durga Bhavani (9063150944)	II B. Com GEN	Student Member
5	Mr. B. Venkata Kowshik (7671880252)	II MPCs	Student Member

#### **16. Industry-Internship**

1.	Kum.Y. Padmaja	Lec.in Mathematics	Convener
2.	Dr N. Venkata Ramana	Lec.in Hindi	Member
3.	Dr.K.V. Sobha Rani	Lec.in Comp App	Member
4.	Dr K. Sreenu	Lec.in Physics	Member

5.	Sri R. Venkateswarulu	Lec. in Commerce	Member
6.	Sri J. Rajesh	Guest.Lec.in Commerce	Member
7.	Sri G.S. Durga Rao	Guest.Lec.in Commerce	Member
8.	Ms V. Meena Kumari	Guest.Lec.in Botany	Member
9.	Sri K Tomothy	Cont.Lec.in Zoology	Member
10.	Sri N. Veera Babu	Guest.Lec.in Physical Education	Member
11.	Sri. Y. Ravi Kumar	Herbarium Keeper	Member
12.	Sri. P. Konda Babu	Laboratory Assistant	Member

### 17. IQAC & NAAC

1.	Dr. N. Sreenivas	Lec. in Zoology	Convener
2.	Kum. Y. Padmaja	Lec.in Mathematics	Member
3.	Sri.K. Rajendra Prasad	Lec.in Chemistry	Member
4.	Dr N. Venkata Ramana	Lec.in Hindi	Member
5.	Dr N. Lakshmi	Lec.in English	Member
6.	Dr.K.V. Sobha Rani	Lec.in Comp App	Member
7.	Smt P. Sara	Lec.in Botany	Member
8.	Smt Md Shahazadi Begum	Lec.in English	Member
9.	Sri R.Venkateswarulu	Lec in Commerce	Member
10.	Dr.K. Sreenu	Lec.in Physics	Member
11.	Sri.T. Srinivasa Reddy	Lec.in Mathematics	Member
12.	Sri D. Bala Narasimhulu	Lec.in Economics	Member
13.	Sri T Shyam Kumar	Senior Assistant	Member
14.	Ms. K. Sandhya (7288959404)	II BSc., BZC	Student Member
15.	Mr. B. Venkata Kowshik (7671880252)	II MPCs	Student Member

### 18. JKC

1.	Smt. MD. Shahazadi Begum	Lec.in English	Convener
2.	Dr N. Sreenivas	Lec.in Zoology	Member
3.	Sri T. Srinivas Reddy	Lec.in Mathematics	Member
4.	Sri D. Bala Narasimhulu	Lec. in Economics	Member
5.	Ms. P. Koya Durga Bhavani (9063150944)	II B. Com GEN	Student Member
6.	G. Durga Markandeyulu (8897718101)	II.M.P. Cs	Student Member

### 19.LMS & APSCHE

1.	Smt. Md, Shahzadi Begum	Lec.in English	Convener
2.	Sri.K. Rajendra Prasad	Lec.in Chemistry	Member
3.	Smt. G. Susheela	Lec. in Chemistry	Member
4.	Sri K. RaviBabu	Cont.Lec.in Political Science	Member
5.	Sri R.N. Raghu Ram	Cont.Lec.in Computer Science	Member

### 20. Mana T.V & Virtual Lab

1.	Dr K. Sreenu	Lec. in Physics	Convener
2.	Sri. K. Rajendraprasad	Lec. in Chemistry	Member
3.	Smt V. Geetha	Lec. in Chemistry	Member
4.	Dr N. Sujatha	Con. Lec. in Telugu	Member
5.	Sri. P. Konda Babu	Laboratory Assistant	Member

### 21.News Letters & Monthly Report

1.	Smt. P. Sara	Lec.in Botany	Convener
2.	Ms Y. Padmaja	Lec.in Mathematics	Member
3.	Dr.N. Sujatha	Lec.in Telugu	Member
4.	Sri B. Venkata Vidya Sagar	Lec. in Library Science	Member
5.	Smt V. Geetha	Lec.in Chemistry	Member
6.	Sri R.N. Raghu Ram	Cont. Lec. in Computer Science	Member
7.	Mr. B. Venkata Kowshik (7671880252)	II MPCs	Student Member
8.	Ms. B. Bhavani (8978881025)	I B.A., Economics	Student Member
9.	Smt. D. Pragna	Laboratory Assistant	Member
10.	Sri. Y. Ravi Kumar	Keeper Herbarium	Member

### 22. NIRF

1.	Dr.K. Sreenu	Lec. in Physics	Convener
2.	Sri N. Rajendra Prasad	Lec. in Chemistry	Member
3.	Sri T. Srinivasa Reddy	Lec. in Mathematics	Member
4.	Smt. T. Bhavani	Junior Assistant	Member
5.	Sri. Y. Ravi Kumar	Herbarium Keeper	Member



### 23. Press& Publication Realtions

1	Dr.N. Sujatha	Con. Lec. In Telugu	Convener
2	Smt. MD. Shahazadi Begum	Lec. in English	Member
3	Dr.K. Sreenu	Lec. in Physics	Member
4	Sri G.Simhachalam	Guest Lec. in Telugu	Member

### 24. NSS/RRC

1.	Dr.K.V. Sobha Rani	Lec.in Comp. App	Convener
2.	Smt. D. Suseela	Lec.in Chemistry	Member
3.	Dr. S. Ramanjaneyulu	Lec. in Economics	Member
4.	Smt P Sara	Lec.in Botany	Member
7.	Dr.N. Sujatha	Con. Lec. In Telugu	Member
8.	Sri. K. Ravi Babu	Con. Lec. Political Science	Member
9.	Smt. B. Pushpavathi	Store Keeper	Member

### 25. Purchase Committee

1.	Sri R. Venkateswarulu	Lec. in Commerce	Convener
2.	Dr N. Lakshmi	Lec.in English	Member
3.	Dr. N. Venkat Ramana	Lec.in Telugu	Member
4.	Dr K. Sreenu	Lec. in Physics	Member
5.	Sri D. Bala Narasimhulu	Lec. in Economics	Member
6.	Smt. G. Susheela	Lec. in Chemistry	Member
7.	Mr. B. Venkata Kowshik (7671880252)	II MPCs	Student Member
8.	Ms. P. Koya Durga Bhavani (9063150944)	II B. Com GEN	Student Member
9.	Sri. T. Shyam Kumar	Senior Assistant	Member -

### 26. RTI Committee

1	Dr. N. Sreenivas	Lec.in Zoology	Convener
2	Dr N. Lakshmi	Lec.in English	Member
3	Smt P. Madhu Latha	Cont.Lec.in Chemistry	Member
4	T Shayam Kumar	Senior Assistant	Member

## 27.Scholarship

1.	Sri N. Rajendra Prasad	Lec. in Chemistry	Convener
2.	Dr S. Ramanjaneyulu	Lec.in Economics	Member
3.	Sri S. Yedukondalu	Guest.Lec.in Commerce	Member
4.	Mr. B. Venkata Kowshik (7671880252)	II MPCs	Student Member
5.	Ms. P. Koya Durga Bhavani (9063150944)	II B. Com GEN	Student Member
6.	Smt. B. Pushpavathi	Store Keeper	Member
7.	Smt. M. Chitti Rani	Record Assistant	Member

## 28. Student Counselling and Career Guidance Committee

1.	Dr. S. Ramanjaneyulu	Lec.in Economics	Convener
2.	Ms Y. Padmaja	Lec.in Mathematics	Member
3.	Sri R. Venkateswarulu	Lec. in Commerce	Member
4.	Smt.P. MadhuLatha	Cont. Lec.in Chemistry	Member
5.	Smt. T. Bhavani	Junior Assistant	Member
6.	Mr.B.R. Vinay (9347904890)	I B.Sc., (Botany)	Student Member
7.	Mr. B. Venkata Kowshik (7671880252)	II MPCs	Student Member

## 29. Time-Table Committee

1.	Sri T Srinivasa Reddy	Lec.in Mathematics	Convener
2.	Smt Y Padamaja	Lec.in Mathematics	Member
3.	Sri R. Venkateswarulu	Lec. in Commerce	Member
4.	Sri D. Bala Narasimhulu	Lec. in Economics	Member
5.	Sri R.N. Raghu Ram	Cont.Lec.in Computer Science	Member

## 30.TLP

1.	Smt P. Sara	Lec. Botany	Convener
2.	Sri R.N. Raghu Ram	Cont.Lec.in Computer Science	Member
3.	Smt P Madhulatha	Con Lec.in Chemistry	Member
4.	Mrs V. Meena Kumari	Guest. Lec. in Botany	Member
5.	K.V.R.J. Swaroop	Junior Assistant	Member

## 31.Vidyanjali

1.	Smt. V. Geetha	Lec. in Chemistry	Convener
2.	Smt. G. Susheela	Lec. in Chemistry	Member
3.	Sri. K. Ravi Babu	Cont.Lec.in Political Science	Member

### 32. Website

1.	Smt. MD. Shahazadi Begum	Lec. in English	Convener
2.	Dr N. Sreenivas	Lec. in Zoology	Member
3.	Dr. K. V. Sobha Rani	Lec. in Comp App	Member
4.	Sri R.N. Raghuram	Cont. Lec.in Computer Science	Member
5.	Sri J. Rajesh	Guest. Lec.in Commerce	Member
6.	Sri G.S. DurgaRao	Guest. Lec.in Commerce	Member
7.	Smt. T. Bhavani	Junior Assistant	Member

### 33. Women Empowerment

1.	Smt G. Susheela	Lec.in Chemistry	Convener
2.	Smt P Sara	Lec.in Botany	Member
3.	Smt MD. Shahazadi Begum	Lec.in English	Member
4.	Smt V. Geetha	Lec.in Chemistry	
5.	Smt P. Madhu Latha	Con. Lec. in Chemistry	Member
6.	Dr. N. Sujatha	Con. Lec. In Telugu	Member
7.	Ms. P. Koya Durga Bhavani (9063150944)	II B. Com GEN	Student Member
8.	Ms. K. Sandhya (7288959404)	II BSc., BZC	Student Member

The committee conveners & Members are instructed to follow the timely instructions of the higher authorities and the principal and complete the tasks assigned to the committee as per the timelines and complete the tasks without any deviation.

The conveners and members of the above committees are here by requested to convene regular meetings of their respective committees and record the resolutions of the meetings in the respective committee registers and approve the same from the undersigned without fail.

Principal